



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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WILLIAM T FUJIOKA
Chief Executive Officer

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Third District

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Fifth District

February 20, 2009

To: Supervisor Don Knabe, Chair
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", is written over the printed name and title.

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT APPOINTMENT

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Department of Human Resource's request to appoint Ms. Maryanne Keehn to the position of Senior Human Resources Manager with a salary of \$13,051.87 monthly and/or \$156,622.44 annually. The Department has made a verbal commitment to Ms. Keehn prior to the Board's approval of my Office's recommendation to impose a hard hiring freeze and, as such, we are recommending approval of this appointment.

Ms. Keehn has over 22 years of experience working for the City of Los Angeles. For the past eight years, she has managed the City's Employee Benefits Division which has 30 employees.

Ms. Keehn is also responsible for managing the City's Human Resources Benefits Budget that consists of three trust funds totaling over \$350 million annually and coordinating through a third party administrator the \$2.8 million Deferred Compensation Fund.

Ms. Keehn has a Bachelor of Arts Degree in Political Science with a Minor in Major Business Administration from the University of California, Los Angeles. She is currently attending the Wharton School of Business where she is working on completing the Certified Employee Specialist Program.

"To Enrich Lives Through Effective And Caring Service"

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Ms. Keehn will report to Marion Hall, Assistant Director, Human Resources (UC) and will be responsible for managing the Employee Benefits/Deferred Income Division that has 37 employees.

Based upon this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by March 6, 2009, we will authorize the Department to proceed with this appointment.

Please contact James Yun at (213)893-2072 if you require additional information.

WTF:ES
GS:JY:cg

c: Director of Personnel